

# COMMISSION AGENDA

Item No. 5D

Meeting: 05/17/18

**DATE:** May 3, 2018

**TO:** Port Commission

**FROM:** John Wolfe, Chief Executive Officer  
Project Manager: Tong Zhu, Chief Commercial & Strategy Officer

**SUBJECT:** Commission International Travel - July 1 through December 31, 2018

**A. ACTION REQUESTED:** Semi-annual approval for Commission international travel.

**B. BACKGROUND – POSSIBLE TRAVEL INCLUDES:**

EVENT	VENUE(S)	DATES
<p>1. <b>TPM Asia Conference</b></p> <p><b>Purpose:</b> This event provides the opportunity to hear the latest market information and industry trends to improve port competitiveness, and network with industry leaders.</p> <p><b>Estimated Cost:</b> TBD</p>	Shenzhen, China	Oct 9-11, 2018
<p>2. <b>Trade Development Alliance Trade Mission to Hong Kong and Shenzhen</b></p> <p><b>Purpose:</b> To promote our region to the trade community. Mission will provide the opportunity to establish and expand relationships with international trade partners in the area.</p> <p><b>Estimated Cost:</b> TBD</p>	Hong Kong and Shenzhen, China	Sept 15-22, 2018
<p>3. <b>AAPA Annual Convention</b></p> <p><b>Purpose:</b> The AAPA Annual Convention is the largest port event in the Americas, gathering major worldwide players and leaders in the port industry. The event provides the opportunity to discuss port projects and provides networking opportunities, generate business contacts in the industry.</p> <p><b>Estimated Cost:</b> Approximately \$2,800 (not including airfare)</p>	Valparaiso, Chile	Oct 7-10, 2018
<p>4. <b>Customer Visits</b></p> <p><b>Purpose:</b> International customer visits as needed.</p>	As Needed	As Needed

**C. SOURCE OF FUNDS**

The 2018 Commission Travel Budget provides funds for Commission international travel for July 1 through December 31, 2018.

**D. CONCLUSION**

Request approval of Commission's international travel for July 1 through December 31, 2018.